

**Probation Committee  
Judicial Conference of Indiana**

**July 23, 2004**

**Minutes**

The Probation Committee of the Judicial Conference of Indiana met at the Indiana Judicial Center on July 23, 2004.

1. **Members present.** The following members of the committee were present: Thomas Perrone, Mark Stoner, Liz Pease, Douglas R. Bridges, Jesse Villalpando, Thomas Gray, and John Surbeck, chair.
2. **Staff present.** Jane Seigel, Jenny Bauer, Bob Champion, and Michelle Goodman provided staff assistance to the committee.
3. **Approval of minutes.** The minutes from the May 2004 meeting were approved.
4. **Salary Schedule Issues.** The Committee discussed the proposed change to #6 under the directions for implementation of the schedule. After the proposal was presented to the Board of Directors in June, there was discussion as to whether the Judicial Conference wants to exclude a probation officer's years of experience if the probation officer leaves the profession for 5 years and then returns. The Committee discussed the issue at length, focusing on being able to attract experienced officers and comparing how the teaching profession handles personnel who leave for several years and then return. A motion was made to remove the second sentence in #6. The Committee approved the motion unanimously.
5. **Update on Interstate Compact.** Jane Seigel reported that the Judicial Center conducted four regional Compact trainings during the last two weeks. The training sessions provided participants with in-depth coverage of the new Compact forms and the new rules regarding transfer. Over 400 probation officers and several release coordinators from DOC attended the sessions. Ms. Seigel reminded the Committee that the new Compact rules are effective on August 1<sup>st</sup>. She stated that the National Commission is concerned with how judges will respond to the new rules. The Judicial Center is concerned with getting the word out to judges, prosecutors and defense attorneys. Ms. Seigel suggested a letter from the Probation Committee to Indiana judges, highlighting the effective date of the new rules and the significant rule changes. The Committee agreed and asked the Judicial Center staff to draft

the letter and distribute it to all judge officers. Ms. Seigel also reported that the Indiana State Council for the Interstate Compact met on July 21<sup>st</sup>. The Council members decided that prosecutors and public defenders should receive a version of the Compact letter that will be sent to judges. Jenny Bauer distributed copies of Indiana's statute that covers probable cause hearings when offenders who are in Indiana under the Interstate Compact violate a condition of probation and retaking/reincarceration will be recommended.

6. **Intrastate transfer.** Jane Seigel reported that the Probation Officers Advisory Board will study the issue of intra-state transfer of probation. The process has been informal, and many departments have complained to the Judicial Center that they are unable to get courtesy supervision from counties where the offender resides. Ms. Seigel suggested that a Judicial Conference rule on intra-state transfers may be the best way to handle the issue.
7. **Other business.** Judge Stoner asked the Committee members if their probation departments are responsible for pre-trial services. He stated that Marion County is moving toward this, but that there are no standards for probation departments that provide this service to courts. Judge Stoner also stated that this issue might be a good one for the Committee to review so that questions as to state-wide uniformity and whether pre-trial services should be a function of the probation department can be answered.
8. **Next meeting.** The next meeting of the Probation Committee is scheduled for October 15, 2004.

Respectfully submitted,

Jenny Bauer  
Staff Attorney